

EDUCATION AND LICENSING DIVISION

- Function:
- 1. Administering and monitoring preclicensing and postlicensing education program.
 - 2. Processing applications for real estate licenses.
 - 3. Administering real estate license examination program.
 - 4. Administering and monitoring continuing education program.

REGULATORY AFFAIRS

- Function:
- 1. Conducting inquiries and investigations of consumer and other complaints against real estate brokers and time share projects.
 - 2. Examining trust accounts of real estate brokers and time share projects
 - 3. Prosecuting charges against licensees at hearings before the Real Estate Commission.
 - 4. Providing legal counsel to the Real Estate Commission.
 - 5. Coordinating the rulemaking process.
 - 6. Registering time share projects and regulating time share sales.
 - 7. Teaching trust account courses.
 - 8. Providing information to licensees and consumers concerning the Real Estate License Law and Commission rules.

WEB SITE

The Commission maintains a Web site both as a communications center for licensees and as a source of information for the general public at www.ncrec.gov. The site includes information for consumers, licensees and applicants:

- **Home:** read topics of current interest, the Commission office address and phone number, a map of the office location and the Commission meeting calendar.
- **About Us:** learn facts about the Commission, its members and the work it does.
- **Licensee Links:** renew licenses online, update records, view broker-in-charge information, review education credits and class schedules, register for courses, order publications, and print out various forms.
- **Applicant Links:** apply online for a license (NC residents only), read or print out Real Estate Licensing in North Carolina including information on exam scheduling, study guide and other topics of interest to individuals considering becoming a licensed broker.

- **Consumers:** read, print out and order Commission publications and search topics of interest from the newsletter (the *Bulletin*), check a broker’s license status, learn the process for making a complaint about a broker and obtain a complaint form.
- **Rules/Laws:** reference NC Real Estate License Law, Commission rules, the Fair Housing Act and Trust Account Guidelines.
- **Schools:** find information about fulfilling continuing education and postlicensing requirements.

INFORMATION DIRECTORY • 919/875-3700

You will receive more immediate service if you use this directory when calling the Commission. If the automated telephone attendant answers your call, you may access the section or division shown in the “Access Code” column by entering the number shown parenthetically ().

Subject	Access Codes
• Application form requests.....	Receptionist (0)
• Real estate license renewals, record changes, continuing education credits and postlicensing credits	Information Services (2)
• Complaints and legal matters* (Consumer complaints/inquiries, pending cases/hearings)	Regulatory Affairs Division (3)
• Education matters	Education Division (4)
• Real estate license qualifications and examinations	Application Section (5)
• Real estate firm licensing and licensing by reinstatement or reciprocity	Licensing Section (6)
• Administration, personnel matters, and accounting	Administrative Division (8)
• Other matters	Receptionist (0)

Internet Addresses – Divisions/Sections

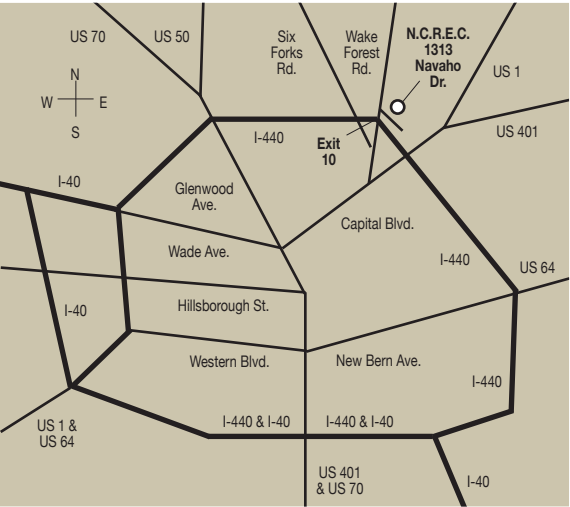
• Executive	exec@ncrec.gov
• Administration	admin@ncrec.gov
• Education & Licensing	educ@ncrec.gov
• Regulatory Affairs	regulatoryaffairs@ncrec.gov
• Information Services	informationservices@ncrec.gov
• Publications	publications@ncrec.gov
• Web site	www.ncrec.gov

* The Real Estate Commission is not authorized to give legal advice or answer questions on legal subjects other than the North Carolina Real Estate License Law or rules promulgated by the Real Estate Commission.

NORTH CAROLINA
REAL ESTATE COMMISSION

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Directions to North Carolina Real Estate Commission Office



This pamphlet has been prepared and is distributed without charge to real estate licensees, consumers and interested persons for the purpose of promoting a better understanding of the functions, programs and organization of the North Carolina Real Estate Commission.

Scan the code above to access the Commission Web site from your mobile devices.



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